



SERVICES OFFERED BY US

Invitations

Photography and Video

- Professional Wedding Photographer
- Traditional or Classic
- Photojournalistic Photography
- Contemporary or Fashion Photography
- Combination of the above
- Candid Photography

MUSIC & Entertainment

HOSPITALITY & TRAVEL ARRANGEMENTS

- Accommodation
- Shopping
- Guests - Air/Train/Bus/Car
- Travel bookings
- Pick and drops
- Site seeing
- Honeymoon Packages
- Taxies, Cars, Bus, van for guests to site

FLORAL DECORATION

We offer Floral Decoration for Religious ceremony, festivals, religious ceremonies, public celebrations of all kinds (Wedding, Reception Site Backdrops, Birthday parties and so on.) using fresh flowers, Dry arrangements for all forms.

- For Cars / Limousine
- Garlands

Special Attractions

- Confitee
- Cold Fire
- Hydraulic Stage
- Live Streaming
- Cinematography of the Event
- Duet songs with choreography

Contact us:

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CATERING (Top Cuisines)

Indian Cuisines

- North Indian Cuisine
- South Indian Cuisine
- Andhra Cuisine
- Punjabi Cuisine
- Rajastani Cuisine
- Costal Cuisine
- Tandoor

Kids Special

- Balloon Decorations
- Tattoo
- Face Painting
- Balloons Sculpting
- Pottery and Pot Design
- Ceramic Sketching
- Chocolate Fountains
- Caricature
- Popcorn
- Ice Gola
- Chocolate Fountain
- Sweet Corn
- Bouncing Castles
- Cartoon Mascots
- Nail Art
- Mehendi
- Paper Crafts
- Fun Party Games
- Magic Shows
- Magic Illusions
- Puppet Shows
- Pony & Camel Ride
- Sky Walkers

Sanchitha Event Management is a professional event management firm with immense experience and expertise to overcome all the concerns you may have in planning and organizing any function or event in a manner you wish to execute it with the finest details in order. We look into all the aspects that need to be taken care of from the most obvious to the finest details that meet your level of satisfaction.

What do we do: SEM is a full service special events company capable of managing events across the India. We handle events of any shape and size. As event planners our primary function is to help our clients to implement and manage all the necessary tasks required to host a successful event, well with in time and set budget and to their imagination.

Sanchitha Event Management will take up the responsibilities for the following:

- *Event coordination*
- *Vendor management*
- *Project plan creation*
- *Event itinerary creation*
- *Risk and issue management*
- *Flawless execution*

You have one opportunity, so let's plan it the right way...your way. Your event, from start to finish, customized to your satis-

FAQ

We are planning an event with a limited budget? Can you organize an event for us?

Yes, you can! There are several options available, with us, we are confident one will be just right for you. We can make your event uniquely personal. Having a firm budget in mind helps narrow down your options for choosing the right venue. We advise you on the various options available to suit your budget.

How much does your planning service cost?

We charge a fee of 5-10% for our service, however this is offset by the costs savings. You will receive from the special rates offered exclusively to us by our vendors and suppliers. Hiring us does not necessarily cost you more than your planned budget.

How much time do you require to plan and coordinate an event?

It Depends on the event you want us plan, ideal time will be 2 weeks - 6 months in advance. We request you to book your event at least 3 months in advance as we will have enough time to plan and execute the events to your expectations with in your budget.

Could you do a part of the event? - I have made my own arrangements for the hairstylist and florist.

We prefer to work with our selected partners and suppliers and coordinate the entire event. We have built an excellent working relationship with our partners over time and guarantee the quality of their products and services. However, we understand that you may have a preferred choice of service providers, such as a hairstylist or florist and we are happy to respect your wishes on a case to case basis.

Advantages of SEM:

• **Peace of Mind:** We offer a complete range of services for all your events, starting from Venue booking, Flower Decoration, Catering, Return gifts, Special arrangements all the way from Welcome till Tambula Distribution, you will not have hassles of dealing with different vendors and suppliers.

• **Special Rates:** Since we organize events regularly. Our registered vendors offer us special subsidized prices, which is otherwise not offered to anyone else.

• **Valuable Experience:** We have been organizing and coordinating events of all Sizes, Budgets, Themes. We have seen it all. We know what it takes, and offer the best and to your expectations.

• **Cost Savings:** We can get you the best services well within your planned budget. Tight controls on your budget and special supplier rates ensure you get a better deal. You will more than likely end up overspending when you deal with suppliers or vendors individually.

• **Personal Service:** We are family owned and operated. We believe it is important to feel comfortable around the people you share your personal wishes. When you deal

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